



eastside
CHRISTIAN CHURCH

Updating Your Recurring Gift, Payment Method & Account Info

1. Go to eastside.com/give or tap the “Give” button in the *Eastside App*.
2. Under FAQ, click “Instructions and Account Management” and then press the link under “How to Log In” or [click here](#).
3. Press “Sign In”
4. Enter your cell phone number > Press “Send code”
 - a. Enter the six-digit security code that was texted to you > Press “Confirm”
5. On this page you can update your recurring gift, change your default giving method and update your PushPay profile by using the options in the left menu bar.
 - a. To update your Recurring gift press the “edit” link in the “Recurring gifts” section
 - b. To update your Account info press “Profile” in the menu bar
 - c. To update your giving method press “Payment methods” in the menu bar

NOTE: Your giving statement is not available in PushPay. Your year-end contribution statement is emailed to you at the end of January. Hard copies are available by request by emailing accounting@eastside.com.

In-depth tutorials can be found here:

- Edit or Cancel Your Recurring Gift:
<https://help.pushpay.com/s/knowledge/How-to-Manage-My-Payment-Schedules>
- Update or Remove Payment Methods:
<https://help.pushpay.com/s/knowledge/How-to-Manage-My-Payment-Methods>
- Update Your PushPay Profile:
<https://help.pushpay.com/s/knowledge/How-to-Update-My-Profile>
- Other Frequently Asked Questions:
<https://help.pushpay.com/s/knowledge/FAQ-Managing-Your-Giving>